

**PLEASE NOTE THESE  
ARE THE UNAPPROVED**

**BURT TOWNSHIP  
BOARD MINUTES  
May 4, 2017**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on May 4, 2017 at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan 49721.

**ATTENDANCE:** Harold Koviak, Eugene Hodulik, Katie Parker, Shirley Reimann, Donna McDougall

**Absent:** None

**Also Attending:** Chris, Brown, Dave Hutto, Chris Kindsvatter, Virginia Chenevere, Tim MacArthur, James Larson

Supervisor Koviak led in reciting the Pledge of Allegiance.

**Agenda:** Koviak

**MOTION:** Moved by Parker, supported by Hodulik to accept the agenda with the following additions: New Business: Township Planner; East side Transfer Station.

**MOTION APPROVED**

**Public Comment:** None

**Consent Agenda – Minutes & Payment of the Bills**

**MOTION:** Moved by Hodulik, supported by Reimann to approve the minutes of April 6, 2017 as presented and payment of the bills.

**MOTION APPROVED**

**Old Business**

Website

Hodulik and Kindsvatter met with MCG and LIAA and recommended LIAA for the website design. They will also design a logo for the township. The cost is approximately \$4,040.00 plus the cost for the logo. It will take 3-5 months to complete. They can train users here or in Traverse City. MacArthur asked if Burt Township will own the logo. Kindsvatter said Burt Township will own the logo.

**MOTION:** Moved by Hodulik, supported by Parker to contract with LIAA of Traverse City for website and logo design at an approximate cost of \$4,040.00.

Roll call vote taken: Reimann – yes; Parker – yes; Hodulik – yes; McDougall – yes; Koviak – yes

**MOTION APPROVED**

**New Business**

### Charter Franchise Renewal – Koviak

MacArthur reviewed the Charter Franchise renewal and said it is a standard Uniform Video Franchise Agreement; non-exclusive, 10 year contract that may be renewed and allowed Charter to use the right of ways for equipment in accordance with all government regulations. The township may charge a franchise fee but the cost would be passed on to the customers.

Koviak said he would like to see Charter be more proactive in moving into the township as they currently have only a few customers in the Sturgeon Bay area.

**MOTION:** Moved by Hodulik, supported by McDougall to renew the Charter Franchise Agreement for 10 years without a franchise fee.

**MOTION APPROVED**

### Summer Tax Letter - Koviak

The letter needs to be done by June 15, 2017. Suggested topics: Roads (Koviak); Recycling (Hodulik); McDougall will put it together.

### Township Planner - Koviak

Koviak, Hodulik, Larson and Kindsvatter met with two professional planning consultants: Beckett & Raeder, Inc., of Traverse City and Petoskey, and Thomas Girdwood from Petoskey. Beckett & Raeder, Inc's., fee would be about \$7,500 per year and include six Planning Commission meetings and possibly two ZBA meetings. They could do surveys for the Recreation Plan and the Master Plan. Mr. Girdwood does not currently have any townships as clients.

**MOTION:** Moved by Koviak, supported by Hodulik to contract with Beckett & Raeder, Inc., for Planning Services at the fee schedule provided.

Roll call vote taken: Reimann – yes; Parker – yes; Hodulik – yes; McDougall – yes; Koviak – yes

**MOTION APPROVED**

### Transfer Stations - Koviak

Parker will write a job description for the transfer station attendant position. The fence on the west side transfer station needs to be extended to the rear as individuals are going around it and illegally dumping.

## **Reports**

### Burt Lake Trail – Hodulik

MDOT/TAP has given a conditional commitment and trail committee is waiting for the legislature to release the money for the Trust Fund grant. NDG, Kari Slavik and Hodulik will meet on Monday for a walk-through to stake the trail. Hodulik has written an article for the BLPA newsletter and a fundraiser mailer is being put together with help from John Roberts. It will be mailed to donors from Phase I. The meeting scheduled for May 22 has been changed to May 30.

### Planning Commission - Kindsvatter

Next meeting is May 15. Issues to be discussed are animal husbandry and septic inspections.

### ZBA - Koviak

Next meeting is May 26 with six variance requests.

Parker asked what can be done about junk cars in the township. MacArthur suggested a junk car ordinance (police power ordinance) which would not have to deal with grandfathering issues. Koviak suggested contacting owners and asking them if they would like the township to remove them.

#### Zoning Administrator Report – Larson

Jim Parker is working to comply with clean up.

Katie Parker asked what can be done about junk cars in the township. MacArthur suggested a junk car ordinance (police power ordinance) which would not have to deal with grandfathering issues. Koviak suggested contacting owners and asking them if they would like the township to remove them.

#### Supervisor Report - Koviak

Koviak presented the Road Commission's 2016 Annual Report for review.

Connie Vorenkamp donated property adjacent to the west side transfer station property (entrance).

DTE will provide natural gas to the east side this summer. 90 people have signed up for the service.

Annual spring clean-up day is June 17 and Koviak will make flyers before Memorial Day.

Iver Thornburg submitted his letter of resignation as Pellston fire dept. representative. He will try to get a replacement for his position.

#### Chris Brown, County Commissioner

Mr. Brown said he is filling in for Tony Matelski. The County Commissioners met and will be working on the following this year: updating the solid waste management plan; the county jail; reviewing the zoning ordinance; the county will keep and upgrade the marina; upgrading 911. Koviak said he would like to keep the township representation on the 911 board.

#### **Public Comment**

Kindsvatter questioned the compensation policy.

**MOTION:** Moved by Hodulik, supported by Parker to adjourn.

**MOTION APPROVED**

Next meeting: June 1, 2017, 7:00 pm

Meeting adjourned at 8:48 pm.

Respectfully submitted,

Donna McDougall, Clerk

